

Welcome,

We are happy to have you as part of our community and look forward to working with you and assisting with your housing needs. Here is some information about our process and general timelines: Please read this brochure carefully to understand our processes.

**You must start the porting process with your current housing authority. Once we receive a file, we will contact you.**



310 N. 6<sup>th</sup> Street  
DeKalb, IL 60115  
  
Phone: 815-758-2692  
Fax: 815-758-4190  
Port Email: [ports@dekcohousing.com](mailto:ports@dekcohousing.com)

## PORTABILITY BROCHURE

**HOUSING CHOICE VOUCHER  
PROGRAM**

## HOW TO BEGIN THE PORT PROCESS

You must notify the initial PHA that you would like to port and to which area you are moving. If you are interested in porting to the DeKalb County Housing Authority, see our contact information below:

**Address:** 310 North 6<sup>th</sup> street  
DeKalb, IL 60115

**Phone:** 815-758-2692 Ext.130

**Fax:** 815-758-4190

**Email:** [Ports@dekcohousing.com](mailto:Ports@dekcohousing.com)

We are **BILING** all portable participants at this time.

## DEKALB COUNTY PORT PROCESS

1. After your portability documents are received from the initial housing authority, we will review the documentation for completeness and accuracy. Our average processing time is 2 weeks, so please allow for this. After the port file is reviewed you will be contacted via phone to verify information.
2. Briefing sessions for the Housing Authority of the County of DeKalb are being held in person. Virtual briefings may be offered on a case by case basis.
3. Our housing authority performs nationwide criminal background checks on all family members over the age of 18 who are leasing through our housing authority within our jurisdiction.
4. Our PHA only leases on the first of the month. Also, our PHA only inspects units on Thursdays's. New lease up's **will not** be inspected on the last Thursday of the month.

## HOUSING AUTHORITY OF THE COUNTY OF DEKALB PAYMENT STANDARDS

BEDROOM SIZE	PAYMENT STANDAR
0	\$1,041
1	\$1,150
2	\$1,510
3	\$2,007
4	\$2,423
5	\$2,786

\*\* The bedroom size determined by the initial housing authority will be redetermined.

PHA CODE: IL089

PHA TAX ID: 36-2695776

100% Admin Fee as of Sep. 2025: **\$79.19**

80 % Admin Fee as of Sep. 2025: **\$63.35**