



REQUEST FOR PROPOSAL (RFP)



RFP21-077

Lewis Court 14 Steel Exterior Storage Doors Replacement Project Labor Only

Housing Authority of the County of DeKalb
310 N 6th Street
DeKalb IL 60115

February 10, 2021

REQUEST FOR PROPOSAL (RFP21-077)
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RFP Document

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INTRODUCTION

The Housing Authority of the County of DeKalb (hereinafter, "HACD") is a public entity that was formed in 1946 to provide federally subsidized housing and housing assistance to low-income families, within the County of DeKalb. The HACD is headed by an Executive Director (ED) and is governed by a five-person board of commissioners and is subject to the requirements of Title 24 of the Code of Federal Regulations (hereinafter, "CFR") and the HACD's procurement policy. Owner's Contacting Officer (CO) for the work is its Capital Projects, Contracts & Procurement Manager.

Currently, the HACD owns and/or manages multi-family apartment complexes totaling 352 units, and administrates a total of 611 Section 8 Housing Choice Vouchers (for a total of 963). The HACD currently has approximately 25 employees.

In keeping with its mandate to provide efficient and effective services, the HACD is now soliciting proposals from qualified, licensed and insured entities to provide the above noted services to the HACD. All proposals submitted in response to this solicitation must conform to all of the requirements and specifications outlined within this document and any designated attachments in its entirety.

RFP INFORMATION AT A GLANCE

[Table No. 2]

HACD CONTACT PERSON	Randy J. Bourdages Capital Projects, Contracts & Procurement Manager Telephone [815-758-2692 x.122] Cell Phone [815-739-0010] rbourdages@dekcohousing.com
HOW TO OBTAIN THE RFP DOCUMENTS ON THE APPLICABLE INTERNET SITE	1. Access www.dekcohousing.com . 2. Click on the <u>Procurement</u>
PRE-PROPOSAL CONFERENCE	N/A
HOW TO FULLY RESPOND TO THIS RFP BY SUBMITTING A PROPOSAL	3. As instructed within Section 3.0 of the RFP document, submit 1 copy of your "hard copy" proposal to the HACD Central office.
PROPOSAL SUBMITAL RETURN & DEADLINE	Thursday, March 04, 2021 3:00 p.m. The Housing Authority of the County of DeKalb 310 N. 6 th Street, DeKalb, IL 60115 The proposal must be received in-hand and time-stamped by the HACD by no later than 3:00 PM on this date.

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1.0 HACD'S RESERVATION OF RIGHTS:

- 1.1 The HACD reserves the right to reject any or all proposals, to waive any informality in the RFP process, or to terminate the RFP process at any time, if deemed by the HACD to be in its best interests.
- 1.2 The HACD reserves the right not to award a contract pursuant to this RFP.
- 1.3 The HACD reserves the right to terminate a contract awarded pursuant to this RFP, at any time for its convenience upon 10 days written notice to the successful proposer(s).
- 1.4 The HACD reserves the right to determine the days, hours and locations that the successful proposer(s) shall provide the services called for in this RFP.
- 1.5 The HACD reserves the right to retain all proposals submitted and not permit withdrawal for a period of 60 days subsequent to the deadline for receiving proposals without the written consent of the HACD Contracting Officer (CO).
- 1.6 The HACD reserves the right to negotiate the fees proposed by the proposer entity.
- 1.7 The HACD reserves the right to reject and not consider any proposal that does not meet the requirements of this RFP, including but not necessarily limited to incomplete proposals and/or proposals offering alternate or non-requested services.
- 1.8 The HACD shall have no obligation to compensate any proposer for any costs incurred in responding to this RFP.
- 1.9 The HACD shall reserve the right to at any time during the RFP or contract process to prohibit any further participation by a proposer or reject any proposal submitted that does not conform to any of the requirements detailed herein.

SCOPE OF WORK (SOW)/TECHNICAL SPECIFICATIONS (T/S): The Housing Authority is seeking proposals to replace 14 double steel exterior storage doors for one of its owned and managed residential housing units. The HACD has select a door from the manufacture MMI Door and will purchase the doors and the necessary door accessories based on the contractor's field measurements and the manufactures specifications. This project will require labor hours only no material cost. All proposal submitted by the contractor shall reflect the (Davis Bacon Wage Decision) labor rate cost installing 14 double steel exterior storage doors. A non-union contractor **must** include the hour labor rate plus the fringe benefit rate.

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The contractor shall remove and properly dispose 14 exterior storage doors at the request of the Authority. The rough opening shall be inspected to determine if rough opening is acceptable to install a new door and frame. If any additional work is required that shall be charged time and material which will require per approval and a Change Order will be required.

2.1 Service Locations: The successful proposer will be required to install a 14 new steel exterior storage doors.

HACD Service Locations (All measurements by Proposer) [Table No.3]

Item/ Model #	Description	Installation Location	Qty
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	720 14 th Street Unit A	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	720 14 th Street Unit B	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	720 14 th Street Unit C	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	730 14 th Street Unit A	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	730 14 th Street Unit B	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	730 14 th Street Unit C	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	730 14 th Street Unit D	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	760 14 th Street Unit A	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	760 14 th Street Unit B	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	760 14 th Street Unit C	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	802 14 th Street Unit A	1

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MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	802 14 TH Street Unit B	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	1428 Lewis Street Unit A	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	1428 Lewis Street Unit B	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	1428 Lewis Street Unit C	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	1428 Lewis Street Unit D	1
MMI Door Majestic M-J1 90M	Timely AK- Series Adjustable Steel Frame Pre-hung Units	TOTAL	14

2.2 General Requirements/Specifications (listed in alpha order):

2.2.1 Additional Work: Installation or repair work shall be performed by the contractor only if HACD has given prior written permission to do so. All such work shall be at HACD’s expense, unless such damage or problem was necessitated by the actions or lack of action of the contractor.

2.2.2 Applicable Codes/Statutes/Regulations: All work provided by the contractor pursuant to the ensuing contract shall be completed pursuant to all applicable local code, State Statute, and Federal regulation, and the work plan submitted shall reflect such.

2.2.3 Availability: The HACD work with the contractor to coordinate a time and date for each property listed in [Table 3]

2.2.4 Call-backs: The contractor shall provide call-back service on guaranteed work for one year.

2.2.5 Contractor's Qualifications: The contractor must be fully qualified to install, inspect and repair the appliances listed herein.

2.2.6 Drawings/Lists: Any drawings or lists herein are provided as an aid only to the prospective proposers. These items do not purport to show the full scope or exact location of all applicable Parking Lots, but do purport to show the approximate quantities and locations of the Parking Lots at each location listed. It is the responsibility of each proposer to carefully inspect the premises listed and to notify the CO, in writing, of any discrepancies in the drawings or lists provided. If any prospective or successful proposer has difficulty in locating the Parking Lots listed, it is his/her responsibility to locate and question the on-

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site HACD personnel as to the possible locations of such Parking Lots and to notify the CO, in writing in a timely manner, of any such Parking Lot that cannot be located. If there is any discrepancy between the Parking Lot listed herein and the Parking Lot actually at the site, all work performed by the contractor shall be at the unit rates proposed by the contractor in response to this RFP.

2.2.7 Emergency Situations: The contractor must inform HACD designated contact, immediately verbally or by telephone and within 24 hours in writing, of any life-threatening or possibly dangerous situations that come to the attention of or are discovered at any time by the contractor. The contractor shall also within 3 work-days of becoming aware of such, notify HACD designated contact of any necessary and/or recommended work or additions he/she feels is necessary to the existing Parking Lots. Such notification shall include a fully detailed proposal to correct the situation, which shall include:

2.2.6.1 A fully detailed statement of the problem, identifying and quoting any applicable code, law or regulation.

2.2.6.2 The corrective action proposed.

2.2.6.3 The detailed costs, at the applicable contract rates, separating materials and labor.

2.2.6.4 The proposed timeframe for the corrective action.

2.2.7 Employee Identification: At all times while on HACD property to perform work, all employees, agents and representatives of the contractor shall wear distinctive identifications (i.e. uniforms; photo ID badge; etc.) to clearly identify that person as a representative of the contractor.

2.2.8 Failure to Perform: If the contractor fails to perform the work required by the terms of the ensuing contract in a diligent, timely and satisfactory manner, HACD may perform or cause to be performed all or any portion of such required work. The contractor agrees that he/she will reimburse HACD for any such expense incurred by HACD; or, HACD may, without prior notice to the contractor, deduct such amount from any sum owed to the contractor by HACD.

2.2.9 Guarantee: All work performed by the contractor shall be fully Guaranteed for 1year including labor and materials.

2.2.10 Incomplete Listing: The contractor shall inform HACD, in writing, within 5 days of the discovery of such, as to any incorrect or incomplete listing of Parking Lots included as a part of this document.

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2.2.11 Inspections/Schedules: It is expected that contractor will complete all inspection work prior to submitting a proposal. These inspections are required and the contractor shall be responsible for any financial costs incurred as the result of his/her failure to identify the work required in advance of submitting his/her proposal.

2.2.11.1 Type of proposed Labor Only;

2.2.11.2 Applicable HACD Lewis Court;

2.2.11.3 Specific planned start date for each April 2021;

2.2.11.4 Name of the inspector and his/her contact number. Randy Bourdages 815-739-001.

2.2.12 Invoices: All billing invoices for services must be delivered to the designated HACD contact including the project site name and address within no more than 30 days of completion of the work. A copy of the applicable report shall accompany the billing invoice. HACD shall endeavor to pay the net amount within 30 days of receipt all such invoices that are properly submitted.

2.2.13 Labor vs. Parts/Supplies: The contractor shall be responsible to provide all labor to accomplish the services noted herein. HACD shall be responsible to pay to the contractor, at the rate agreed upon (i.e. cost plus) for all parts, equipment and supplies used to accomplish the work.

2.2.14 Local Code Changes: The contractor shall be responsible for ensuring that all material that is installed is in conformance with all applicable local, State and Federal regulations, codes and/or laws. All work shall be performed by the contractor in conformance with all applicable local, state and federal requirements.

2.2.15 Modifications: At any time during the ensuing contract period, should the contractor wish to make any change, modification or addition to the existing equipment, including whether or not such entails additional payment to the contractor by HACD, the contractor shall submit such request in written form to the designated HACD contact person and may not proceed unless written permission is granted to proceed.

2.2.16 Normal Work Hours/Overtime Costs: Unless otherwise approved by the designated HACD contact person, all scheduled work shall be performed during normal business hours and day (typically, Monday-Friday, 8:00 a.m. to 5:00 p.m., excluding designated holidays). To perform the work

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required by the ensuing contract, the contractor shall not be entitled to any overtime payment, except as approved prior in writing by the designated HACD contact person.

2.2.17 Supplies: Provided by the HACD on this project. (If applicable the contractor agrees to provide only the best material normally used for the project at hand.

2.2.18 Performance Requirements: Each proposer shall include as a part of the information submitted under Tab No. 4 the performance standards he/she will meet. All work shall be conducted pursuant to the manufacturer's current standards.

2.2.19 Posting of Notice: The contractor shall post adjacent to the ongoing work a clearly visible notice identifying the contractor by name and the applicable emergency telephone number.

2.2.20 Removal of Equipment: No related equipment owned by HACD may be removed without the written permission of the designated HACD contact person, and then such will occur only at the convenience of HACD. If the Contractor desires to remove equipment, he/she shall deliver to the designated HACD contact person at least 10 days prior to such a written notice of his/her intent to do so, along with a detailed explanation as to why he/she feels such is necessary.

2.2.21 Reports: It shall be the responsibility of the contractor to complete, in a legible fashion, during and after each testing, inspection and/or installation, any required reports, copies of which must be delivered to HACD within 10 days of completion of such event, and which shall be delivered by the contractor, as required by any code, law or regulation, to any and all applicable local, State or Federal agencies.

2.2.22 Response Time: The contractor shall arrive at the site within 24 hours of receiving the task order to accomplish the work or must immediately notify the designated HACD contact person of his/her inability to do such. In each case, HACD shall then have the right to contact another firm to address the problem.

2.2.23 Return to Site: Within no more than 24 hours of being notified by HACD, the contractor shall return to any site to correct any work already performed unsatisfactorily.

2.2.24 Right to Inspect and Require Work: HACD reserves the right to make such

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inspections and tests whenever HACD feels such is necessary to ascertain that the requirements of the ensuing contract are being fulfilled. The contractor will be notified in writing of any deficiencies and corrections that must be made and the contractor shall complete such within 2 working days of receipt of such written notification.

2.2.25 Service Calls: The contractor's representative shall check in and out with HACD Property Managers at the site when performing any work at the site.

2.2.26 Standards: All work shall be performed pursuant to standards and codes set by any local, State or Federal agency having jurisdiction (it is the responsibility of the successful proposer or contractor to deliver to HACD prior written notice of any issue of conflict in the standards set by the aforementioned agencies).

2.2.27 Structures: The contractor is hereby authorized to make necessary and reasonable preparations such as drilling holes, driving nails, making attachments or other such alterations to maintain, install and/or monitor the required equipment. The contractor shall be responsible (including financially) for any damage to HACD equipment or property that results from such installations by the contractor, except such nominal damage that would normally occur from such installations, such as nail holes, etc., unless such damage was caused as a result of any substandard condition of HACD property not the fault of the contractor.

2.2.28 Subcontracting: Unless prior written permission is given by HACD, all work performed by the contractor shall be performed by the contractor only and shall not be sub-contracted to another firm. HACD reserves the right to not grant such approval.

2.2.29 Traffic Plan/Public Safety: The contractor shall be responsible for maintaining public convenience and safety, both inside and outside of the related areas of the premises, during the performance of the work. When necessary, the contractor shall provide portable barriers, clearly distinguishable, and placed at least 10 feet in front of the work area. All barriers must be prominently marked to warn pedestrians and placed in such a manner to ensure safe passage around the work area.

2.2.30 Work Plan: Each proposer shall include within the information submitted under Tab No. 3 of the proposal submittal a specific work plan of proposed work for each of the sites identified within Section 2.1 of this document. Such work plan shall detail the specific work that will be

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completed and within what timeframe. Please be detailed and clear as to what specific services you will perform and when!

2.2.31 Written Approval: The contractor shall obtain from HACD designated contact written approval to proceed with any additional work prior to commencing such (EXCEPTION: HACD designated contact may, in the case of an emergency affecting the health, safety or welfare of HACD residents, staff or the public, give the contractor verbal permission to proceed; however, the contractor shall by 10:00 a.m. the next business day, in writing, recap such verbal permission and deliver such by fax or in person to HACD designated contact and gain his/her written signature acknowledging such.) Failure to abide by this requirement shall cause the contractor to be fully liable and financially responsible for the work performed, which means that HACD shall have no obligation to pay for the work performed, in which case the contractor shall not be allowed to reverse the work.

2.2.31.1 Procedure to Award Additional Work (Task Order): When HACD has need of services, the contractor and HACD representative will meet at the applicable unit, inspect the site and mutually determine the extent of the services needed. Each proposer has already, as a part of his/her proposal submittal, submitted proposed unit fees for the various services that will be needed to complete the work. The following information shall be entered by the contractor on the Task Order form and delivered to HACD. HACD must respond with written approval by signature prior to the Contractor proceeding with the work.

2.2.31.1.1 All applicable descriptions of the services to be provided;

2.2.31.1.2 The applicable quantity of each such service (especially as determined at the aforementioned meeting at the site detailed previously within this section);

2.2.31.1.3 The applicable unit costs for each such products and/or services;

2.2.31.1.4 The calculated total.

2.3 State Contractor's License: As required by State of Illinois law, the contractor shall have all appropriate licenses.

2.4 Current Contractor: HACD's current contractor for these services is N/A.

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3.0 PROPOSAL FORMAT:

3.1 Proposal Submittal: HACD intends to retain the successful proposer based on Low Bidder. The proposed fees shall be submitted on **the Proposal For Construction Bid Sheet** included in the this RFP and provided to HACD in a separate sealed envelope.

The proposed fees submitted by each proposer are inclusive of all necessary costs to provide the proposed services not otherwise provided for herein, including, but not limited to: employee costs and benefits; clerical support; overhead; profit; supplies; materials; licensing; insurance; etc.

3.2 Additional Information Pertaining to the Pricing Items:

3.2.1 Notification Must Be Received From Contractor: The Contractor must notify the CO, in writing, of such desired escalation at least 60 days prior to the end of the noted contract period(s). Such escalations may occur no more than once in any 12-month period without the express written consent of the CO

3.2.2 Overtime: Pursuant to the Contract Work Hours and Safety Standards Act, overtime shall be not less than time and one-half for hours worked in excess of 40 hours per week. HACD shall consider regular time to be Monday-Friday (excluding holidays), 8:00 am - 5:00 pm. Accordingly, HACD will pay a rate of 1.5 of the listed hourly rates within Pricing Items No. 15- 17 (or any increased rate that increased per Section 3.3.4 herein) for any work HACD requires the successful proposer to work specifically during nonregular- time hours (however, HACD shall NOT be responsible to pay the successful proposer for any work that the successful proposer CHOOSES to work during non-regular-time hours).

3.2.3 Davis-Bacon (D/B) and/or State Prevailing Wage Rates: As may apply by statute, regulation or law, if, at any time during the ensuing contract period(s), HACD needs the successful proposer to provide services that require the successful proposer to pay Davis-Bacon Wage Rates for work performed for this RFP.

3.2.4 Ascertain the applicable portion of the hourly wage rate(s), as listed within the contract, that applies;

3.2.5 Ascertain the current applicable Davis-Bacon or State Prevailing Wage Rate(s) that applies;

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3.2.6 Ascertain the difference between the two rates, which amount HACD will pay to the successful proposer for that task order only.

3.2.7 Locating the Applicable D/B Wage Rates: As the currently known work pertaining to this RFP will be maintenance-related rather than construction-related, accordingly, there is not a D/B or State Wage Rate General Decision attached to this RFP. If, as detailed within 24 CFR 85.36(h)(5), HACD is required to pay Davis-Bacon wage rates (for all –construction contracts in excess of \$2,000ll), and for similar State requirements, HACD will then issue a General Decision as it applies to that work. Current Davis-Bacon wages rates may be viewed by following the following listed steps:

[Table No. 5]

RFP Section	Step No.	DESCRIPTION
3.2.7.1	1	Enter https://beta.sam.gov/
3.2.7.2	2	Click on All Award Data and Click on Wage Determination and click on Search.
3.2.7.3	3	Scroll down and click on Davis Bacon Act (DBA)
3.2.7.4	4	Select State (Illinois)
3.2.7.5	5	Select County /Independent City (DeKalb)
3.2.7.6	6	Construction Type: Enter “Residential;”
	7	Now Click under Search Results (Davis Bacon Act WD# IL20210065 Click on the Blue Number IL20210065
3.2.7.7	8	Scroll Down and find the Wage Decision
3.2.7.8	9	View the wage rate applicable to the service(s)

3.2.9 Certify Payroll form WH-347 must be full completed and provided prior to final payment is made to the contractor. The owner can conduct interviews with laborers and mechanics at the work site to determine if the work performed and wages received are consistent with job classifications and wage rates.

Proposal Submission: All proposals can be faxed, emailed, or dropped off at the address below by no later than the submittal deadline stated herein (or within any ensuing addendum).

The Housing Authority of the County of DeKalb
Attention: Randy Bourdages
Capital Projects, Contracts & Procurement Manager
310 N. 6th Street DeKalb, IL 60115

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The package exterior must clearly denote the above noted RFP number and must have the proposer's name and return address. Proposals received after the published deadline will not be accepted.

3.3.1 Submission Conditions: DO NOT FOLD OR MAKE ANY ADDITIONAL MARKS, NOTATIONS OR REQUIREMENTS ON THE DOCUMENTS TO BE SUBMITTED! Proposers are not allowed to change any requirements or forms contained herein, either by making or entering onto these documents or the documents submitted any revisions or additions; and if any such additional marks, notations or requirements are entered on any of the documents that are submitted to the HACD by the proposer, such may invalidate that proposal. If, after accepting such a proposal, the HACD decides that any such entry has not changed the intent of the proposal that the HACD intended to receive, the HACD may accept the proposal and the proposal shall be considered by the HACD as if those additional marks, notations or requirements were not entered on such.

3.3.2 Submission Responsibilities: It shall be the responsibility of each proposer to be aware of and to abide by all dates, times, conditions, requirements and specifications set forth within all applicable documents issued by the HACD, including the RFP document, the documents listed within the following Section 3.6.1 through 3.6.12, and any addenda and required attachments submitted by the proposer. By virtue of completing, signing and submitting the completed documents, the proposer is stating his/her agreement to comply with the all conditions and requirements set forth within those documents. Written notice from the proposer not authorized in writing by the CO to exclude any of the HACD requirements contained within the documents may cause that proposer to not be considered for award.

3.4 Proposer's Responsibilities—Contact With the HACD: It is the responsibility of the proposer to address all communication and correspondence pertaining to this RFP process to the CO only. Proposers must not make inquiry or communicate with any other HACD staff member or official (including members of the Board of Commissioners) pertaining to this RFP. Failure to abide by this requirement may be cause for the HACD to not consider a proposal submittal received from any proposer who may has not abided by this directive.

3.5 Addendums: All questions and requests for information must be addressed in writing to the CO. The CO will respond to all such inquiries in writing by addendum to all prospective proposers (i.e. firms or individuals that have obtained the RFP Documents). During the RFP solicitation process, the CO will NOT conduct any *ex parte* (a substantive

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conversation—substantive meaning, when decisions pertaining to the RFP are made—between HACD and a prospective proposer when other prospective proposers are not present) conversations that may give one prospective proposer an advantage over other prospective proposers. This does not mean that prospective proposers may not call the CO—it simply means that, other than making replies to direct the prospective proposer where his/her answer has already been issued within the solicitation documents, the CO may not respond to the prospective proposer’s inquiries but will direct him/her to submit such inquiry in writing so that the CO may more fairly respond to all prospective proposers in writing by addendum.

3.6 Recap of Attachments: It is the responsibility of each proposer to verify that he/she has reviewed the following attachments pertaining to this RFP, which are hereby by reference included as a part of this RFP: Those highlighted in yellow must be completed and returned with the Bid Form.

[Table No. 7]

RFP Section	Attachment	Attachment Description
3.6.1		Form of Proposal
3.6.2	A	Profile of Firm Form
3.6.3	B	HACD Sample Contract & (Davis Bacon Wage Decision)
3.6.4	C	Form HUD-5370-EZ (10/2006)
3.6.5	D	Section 3 Forms, including explanation
3.6.6	E	Proposed Product(s) to Utilized
3.6.7	F	Bid Form
3.6.8	G	Project Wage Sheet HUD 4720
3.6.9	H	Certify Payroll Form WH-347
3.6.10	I	Closing Documents

4.0 Proposal:

4.2.1 Potential "Competitive Range" or "Best and Finals" Negotiations: The HACD reserves the right to, as detailed within Section 7.2.N through Section 7.2.R of HUD Procurement Handbook 7460.8 REV 2, conduct a "Best and Finals" Negotiation, which may include oral interviews, with all firms deemed to be in the competitive range. Any firm deemed not to be in the competitive range shall be notified of such in writing by the HACD in a timely manner as possible, but in any case within no longer than 5 days after the beginning of such negotiations with the firms deemed to be in the competitive range.

5.0 CONTRACT AWARD:

5.1 Contract Award Procedure: If a contract is awarded pursuant to this RFP, the following detailed procedures will be followed:

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- 5.1.1 By completing, executing and submitting the Form of Proposal, Attachment A, the “proposer is thereby agreeing to abide by all terms and conditions pertaining to this RFP as issued by the HACD.
- 5.2 **Contract Conditions:** The following provisions are considered mandatory conditions of any contract award made by the HACD pursuant to this RFP:
- 5.2.1 **Contract Form:** The HACD will not execute a contract on the successful proposer’s form--contracts will only be executed on the HACD form (please see Sample Contract, Attachments G and G-1), and by submitting a proposal the successful proposer agrees to do so (please note that the HACD reserves the right to amend this form as the HACD deems necessary).
- 5.2.1.1 Please note that the HACD has no legal right or ability to (and will not) at any time negotiate any clauses contained within ANY of the HUD forms included as a part of this RFP.
- 5.2.2 **Assignment of Personnel:** The HACD shall retain the right to demand and receive a change in personnel assigned to the work if the HACD believes that such change is in the best interest of the HACD and the completion of the contracted work.
- 5.2.3 **Unauthorized Sub-Contracting Prohibited:** The successful proposer shall not assign any right, nor delegate any duty for the work proposed pursuant to this RFP (including, but not limited to, selling or transferring the contract) without the prior written consent of the CO. Any purported assignment of interest or delegation of duty, without the prior written consent of the CO shall be void and may result in the cancellation of the contract with the HACD, or may result in the full or partial forfeiture of funds paid to the successful proposer as a result of the proposed contract; either as determined by the CO.
- 5.3 **Contract Period:** The HACD will award a contract for 1 year or once the job is completed which ever comes first.
- 5.4 **Licensing and Insurance Requirements:** Prior to award (but not as a part of the proposal submission) the *successful proposer* will be required to provide:
- 5.4.1 An original certificate evidencing the proposer’s current industrial (worker’s compensation) insurance carrier and coverage amount;

REQUEST FOR PROPOSAL (RFP21-077)
Lewis Court 14 Steel Exterior Storage Doors Replacement

- 5.4.2 An original certificate evidencing General Liability coverage, naming the HACD as an additional insured, together with the appropriate endorsement to said policy reflecting the addition of the HACD as an additional insured under said policy (minimum of \$1,000,000 each occurrence, general aggregate minimum limit of \$2,000,000, together with damage to premises and fire damage of \$100,000 and medical expenses any one person of \$5,000), with a deductible of not greater than \$1,000;
 - 5.4.3 An original certificate showing the proposer's professional liability and/or "errors and omissions" coverage (minimum of \$1,000,000 each occurrence, general aggregate minimum limit of \$2,000,000), with a deductible of not greater than \$1,000;
 - 5.4.4 An original certificate showing the proposer's automobile insurance coverage in a combined single limit of \$1,000,000. For every vehicle utilized during the term of this program, when not owned by the entity, each vehicle must have evidence of automobile insurance coverage with limits of no less than \$50,000/\$100,000 and medical pay of \$5,000.
 - 5.4.5 A copy of the proposer's business license allowing that entity to provide such services within the State of Illinois;
 - 5.4.6 If applicable, a copy of the proposer's license issued by the State of Illinois licensing authority allowing the proposer to provide the services detailed herein.
 - 5.4.7 The requested related information shall also be entered where provided for on the Profile of Firm Form (DO NOT ATTACH SUBMIT COPIES WITHIN THE PROPOSAL SUBMITTAL--we will garner the necessary certificates from the successful proposer prior to contract execution).
- 5.5 **Right to Negotiate Final Fees:** The HACD shall retain the right to negotiate the amount of fees that are paid to the successful proposer, meaning the fees proposed by the top-rated proposer may, at the HACD's options, be the basis for the beginning of negotiations. Such negotiations shall begin after the HACD has chosen a top-rated proposer. If such negotiations are not, in the opinion of the CO successfully concluded within 5 business days, the HACD shall retain the right to end such negotiations and begin negotiations with the next-rated proposer. The HACD shall also retain the right to negotiate with and make an award to more than one proposer, as long as such negotiation(s) and/or award(s) are addressed in the above manner (i.e. top-rated first, then next-rated following until a successful negotiation is reached).

REQUEST FOR PROPOSAL (RFP21-077)
Lewis Court 14 Steel Exterior Storage Doors Replacement

5.6 Contract Service Standards: All work performed pursuant to this RFP must conform and comply with all applicable local, state and federal codes, statutes, laws and regulations.

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REQUEST FOR PROPOSAL (RFP21-077)
Lewis Court 14 Steel Exterior Storage Doors Replacement

PROPOSAL FOR CONSTRUCTION
BID FORM

Lewis Court 14 Steel Exterior Shed Doors
Lewis Court DeKalb Illinois 60115
Housing Authority of the County of DeKalb

Bidders:

The undersigned, having familiarized themselves with the local conditions affecting the cost of the work, and with the Specification (including Notice to Bidders, Instruction to Bidders, this proposal, Bid Guarantee, Non-Collusive Affidavit, the General Conditions, the Supplemental General Conditions, the Summary Scope of Work, the Specifications, and the Drawings) and addenda, if any thereto, as prepared by Housing Authority of the County of DeKalb 310 N 6th Street DeKalb Illinois 60115 hereby proposes to furnish all labor, tools, equipment, and services required to complete all modernization work items as listed on the drawings and outlined in the specifications for the Lewis Court Apartments DeKalb Illinois all in accordance therewith, for the sum of:

Base Bid:

**Total Base Bid for labor for 14 Steel
Exterior Shed Doors**

\$ _____

In Submitting this bid proposal, it is understood that the right is reserved by the Housing Authority of the County of DeKalb to reject any and all bids. If written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned 90 days after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned agrees to execute and deliver a contract in the prescribed form and furnish the required assurance with ten (10) days after the contract is presented to him/her for signature.

We propose to begin work immediately upon receipt of a formal Notice to Proceed and to achieve Substantial Completion of same within the following calendar days. In the case that Alternates are accepted, and the number of calendar days shall be increased or decreased from the Base Bid completion time as follows:

Base Bid

_____ Calendar Days

PROFILE OF FIRM FORM

(This Form must be fully completed and placed under Tab No. 3 of the "hard copy" tabbed proposal submittal.)

- (1) Prime ____ Sub-contractor ____ (This form must be completed by and for each).
- (2) Name of Firm: _____ Telephone: _____ Fax: _____
- (3) Street Address, City, State, Zip: _____
- (4) Please attached a brief biography/resume of the company, including the following information:
 (a) Year Firm Established; (b) Year Firm Established in [JURISDICTION]; (c) Former Name and Year Established (if applicable); (d) Name of Parent Company and Date Acquired (if applicable).
- (5) Identify Principals/Partners in Firm (submit under Tab No. 5 a brief professional resume for each):

NAME	TITLE	% OF OWNERSHIP

- (6) Identify the individual(s) that will act as project manager and any other supervisory personnel that will work on project; please submit under Tab No. 5 a brief resume for each. (Do not duplicate any resumes required above):

NAME	TITLE

- (7) Proposer Diversity Statement: You must circle all of the following that apply to the ownership of this firm and enter where provided the correct percentage (%) of ownership of each:

Caucasian American (Male) _____%
 Public-Held Corporation _____%
 Government Agency _____%
 Non-Profit Organization _____%

Resident- (RBE), Minority- (MBE), or Woman-Owned (WBE) Business Enterprise (Qualifies by virtue of 51% or more ownership and active management by one or more of the following:

Resident-Owned* _____%
 African American _____%
 **Native American _____%
 Hispanic American _____%
 Asian/Pacific American _____%
 Hasidic Jew _____%
 Asian/Indian American _____%

Woman-Owned (MBE) _____%
 Woman-Owned (Caucasian) _____%
 Disabled Veteran _____%
 Other (Specify): _____%

WMBE Certification Number: _____

Certified by (Agency): _____

(NOTE: A CERTIFICATION/NUMBER NOT REQUIRED TO PROPOSE - ENTER IF AVAILABLE)

Signature Date Printed Name Company

PROFILE OF FIRM FORM

(This Form must be fully completed and placed under Tab No. 3 of the "hard copy" tabbed proposal submittal.)

- (8) Federal Tax ID No.: _____
- (9) [APPROPRIATE JURISDICTION] Business License No.: _____
- (10) State of _____ License Type and No.: _____
- (11) Worker's Compensation Insurance Carrier: _____
Policy No.: _____ Expiration Date: _____
- (12) General Liability Insurance Carrier: _____
Policy No. _____ Expiration Date: _____
- (13) Professional Liability Insurance Carrier: _____
Policy No. _____ Expiration Date: _____
- (14) Debarred Statement: Has this firm, or any principal(s) ever been debarred from providing any services by the Federal Government, any state government, the State of _____, or any local government agency within or without the State of _____? Yes No
If "Yes," please attach a full detailed explanation, including dates, circumstances and current status.
- (15) Disclosure Statement: Does this firm or any principals thereof have any current, past personal or professional relationship with any Commissioner or Officer of the HA? Yes No
If "Yes," please attach a full detailed explanation, including dates, circumstances and current status.
- (16) Non-Collusive Affidavit: The undersigned party submitting this proposal hereby certifies that such proposal is genuine and not collusive and that said proposer entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or to refrain from proposing, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal price of affiant or of any other proposer, to fix overhead, profit or cost element of said proposal price, or that of any other proposer or to secure any advantage against the HA or any person interested in the proposed contract; and that all statements in said proposal are true.
- (17) Verification Statement: The undersigned proposer hereby states that by completing and submitting this form he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and agrees that if the HA discovers that any information entered herein is false, that shall entitle the HA to not consider nor make award or to cancel any award with the undersigned party.

Signature

Date

Printed Name

Company

HOUSING AUTHORITY OF THE COUNTY OF DEKALB

Housing Authority of the County of DeKalb

310 North Sixth Street DeKalb, Illinois 60115

Phone 815.758.2692 • Fax 815.758.4190



Sample Agreement

DCH-

Labor and Material for Stated Sum

[Applicability. This Agreement is used by the Housing Authority of the County of DeKalb with form HUD-5370-EZ and other contract documents for stipulated construction contract amounts greater than \$2,000 but not more than \$100,000. This form of agreement is not used for maintenance contracts (including 24 CFR 968.105 non-routine maintenance).]

Agreement is made this ____ day of _____ 2021.

Between Owner: Housing Authority of the County of DeKalb
310 N. Sixth St.
DeKalb, IL 60115

and Contractor:

for the Project: **Lewis Court Apartments**

according to the terms and conditions hereinafter set forth or incorporated by reference herein.

Article 1

Integrated Contract Documents

The Contract between Owner and Contractor is the entire, integrated agreement set forth in the following documents (hereinafter the "Contract Documents"):

Contract Documents

- Small Construction Agreement – Stated Sum (*this document*)
- HUD-5370-EZ
- Contractor Warranties for Small Construction Project
- US Dept of Labor Davis-Bacon Wage Decision IL20210001 MOD ____ / /2021

The Contract Documents represent the entire agreement between Owner and Contractor and supersede all prior negotiations, representations, quotes, proposals, agreements, or understandings, either oral or written, between the parties, relating to the subject matter of this Contract.

* Full text of Wage Decision available at www.wdol.gov/dba.aspx#0

Article 2

Project Work

- **As spelled out in the scope of work provided in the RFP P-21-077**
- **All work practice to adhere and=comply with applicable Occupational Safety and Health administration (OHSA) rules and regulations**
- **Contractor must work with Housing Authority to establish schedule prior to starting project.**

Locations and address are as follows:

- **Lewis Court Apartments DeKalb II 60115**

The Work of this Contract includes all material, labor, tools, equipment, transportation, designs, drawings, permits, inspections, field measurements, test installations, clean-up and coordination and communications for the following:

Contractor shall give all notices and comply with all applicable building ordinances, codes, rules and regulations of the municipality. Contractor shall confine all operations (including storage of materials) on Owner's premises to areas authorized or approved by Owner's Contracting Officer. Contractor shall be responsible for all materials delivered and work performed until completion and acceptance of the entire work.

Article 3

Stated Sum to be Paid for Contractor Performance

Owner shall pay Contractor the stated sum of _____ **dollars 00/100** (\$ _____) dollars for Contractor's complete performance of the Contract. Contractor acknowledges that Owner is under no obligation to compensate Contractor for any amount in excess of the stated sum. Payment of stated sum shall be made in one installment within 30 days of delivery of invoice for completed work to, and acceptance of completed work by, Owner's Contracting Officer.

Article 4

Notice to Proceed - Time for Completion

Upon receiving the signed Contract and the Contractor's plan of operations the Owner shall issue a written Notice to Proceed to the Contractor. Absolutely no work can commence prior to issuance of the Notice to Proceed. The work of this Contract shall be completed on or before _____ of Owner's issuance of Notice to proceed, excepting force majeure.

Article 5

Owner's Contracting Officer

Owner's Contracting Officer for the work is its Capital Projects and Facilities Manager.

Article 6

Subcontracting

No services covered by this Contract shall be subcontracted without prior written consent of Owner. In the event that Owner consents to subcontracting of services, Contractor shall be as fully responsible to Owner for the acts and omissions of subcontractors and their agents as Contractor is for acts and omissions of persons directly employed by Contractor.

Article 7

Contractor's Liability

Contractor shall be responsible for all damage to persons or property that occur as a result of the Contractor's negligence. Contractor shall hold and save Owner, its officers and agents, free and harmless from any liability, claims, costs (including reasonable attorneys fees), damages and causes of action of any nature occasioned by Contractor's negligence.

Article 8

Insurance

- Insurance coverage amounts shall apply to provisions of form HUD-5370-C Section 1:
- Commercial General Liability coverage for combined single limit bodily injury and property damage required under clause 6.(a)(2) of Contract Document form HUD-5370-C Section 1 shall be not less than \$1,000,000.
- Automobile Liability coverage for combined single limit bodily injury and property damage required under clause 6.(a)(3) of Contract Document form HUD-5370-C Section 1 shall be not less than \$500,000.

Article 9

Davis-Bacon Compliance

Davis-Bacon Act compliance requires Owner to conduct interviews with laborers and mechanics at the work site to determine if the work performed and wages received are consistent with the job classifications and wage rates contained in the applicable wage determination and the classifications and wages reported by Contractor on certified payrolls. On-site interviews are documented on form HUD-11, Record of Employee Interview. Contractor shall ensure that all laborers and mechanics participate in on-site interviews with Owner's Contracting Officer to complete form HUD-11. Davis-Bacon compliance further requires that Owner review certified payroll reports submitted by Contractor (for Contractor and any subcontractors) to ensure that all laborers and mechanics are classified and paid in accordance with the applicable wage determination. Owner's review of certified payroll reports includes comparison of report information to information collected during on-site interviews. In the event discrepancies are found between the wage determination, payroll reports and/or the on-site interview information, Contractor shall be responsible for providing (i) corrected payroll reports, (ii) follow-up, on-site interviews with laborers and mechanics and (iii) wage restitution payments for any underpayments disclosed.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed on the date first above written.

Owner: Housing Authority of the County of DeKalb - Lewis Court

By: _____
Contracting Officer

Contractor:

By: _____
Title: _____

Date ____/____/____

US Dept of Labor Davis-Bacon Wage Decision

The First Page of Davis-Bacon Wage Decision you will find on next page.

Go to www.dol.gov and under second column (**Selecting DBA WDs**) and print the full Davis Bacon Wage Decision.

"General Decision Number: IL20210001 01/22/2021

Superseded General Decision Number: IL20200001

State: Illinois

Construction Type: Building

Counties: Adams, Bond, Boone, Brown, Bureau, Calhoun, Carroll, Cass, Clinton, De Kalb, Fulton, Greene, Hancock, Henderson, Henry, Jersey, Jo Daviess, Knox, La Salle, Lee, Livingston, Logan, Macoupin, Marshall, Mason, McDonough, McLean, Menard, Mercer, Monroe, Montgomery, Morgan, Ogle, Pike, Putnam, Randolph, Rock Island, Schuyler, Scott, Stark, Stephenson, Warren, Washington, Whiteside, Winnebago and Woodford Counties in Illinois.

BUILDING PROJECTS (does not include single-family homes and apartments up to and including four stories, and also does not include landscape projects for BOONE and DEKALB COUNTIES).

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.95 for calendar year 2021 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.95 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2021. If this contract is covered by the EO and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must pay workers in that classification at least the wage rate determined through the conformance process set forth in 29 CFR 5.5(a)(1)(ii) (or the EO minimum wage rate, if it is higher than the conformed wage rate). The EO minimum wage rate will be adjusted annually. Please note that this EO applies to the above-mentioned types of contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but it does not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60). Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/01/2021
1	01/08/2021
2	01/15/2021
3	01/22/2021

ASBE0017-003 06/01/2020

BUREAU, DE KALB, LA SALLE, LEE, LIVINGSTON AND PUTNAM COUNTIES

Rates Fringes

ASBESTOS WORKER/INSULATOR
includes the application
of all insulating
materials, protective

coverings, coatings, and finishes to all types of mechanical systems.....	\$ 50.50	27.80
Fire Stop Technician.....	\$ 40.40	24.54
HAZARDOUS MATERIAL HANDLER		
includes preparation, wetting, stripping removal scrapping, vacuuming, bagging and disposal of all insulation materials, whether they contain asbestos or not, from mechanical systems.....	\$ 38.44	27.35

ASBE0017-007 06/01/2020

MARSHALL, MCLEAN, STARK, and WOODFORD COUNTIES

	Rates	Fringes
ASBESTOS WORKER/INSULATOR		
includes the application of all insulating materials, protective coverings, coatings, and finishes to all types of mechanical systems.....	\$ 43.70	27.80
Fire Stop Technician.....	\$ 34.96	24.54
HAZARDOUS MATERIAL HANDLER		
includes preparation, wetting, stripping removal scrapping, vacuuming, bagging and disposal of all insulation materials, whether they contain asbestos or not, from mechanical systems.....	\$ 35.60	27.14

ASBE0019-003 06/01/2020

BOONE, OGLE, STEPHENSON, and WINNEBAGO COUNTIES

	Rates	Fringes
Asbestos Workers/Insulator (includes the application of all insulating materials, protective coverings, coatings, and finishes to all types of mechanical systems).....	\$ 37.43	34.65

ASBE0081-002 06/01/2018

CARROLL, HANCOCK, HENDERSON, HENRY, JO DAVIESS, KNOX, MCDONOUGH, MERCER, ROCK ISLAND, WARREN, and WHITESIDE COUNTIES

	Rates	Fringes
Asbestos Workers/Insulator (Includes the application of all insulating materials, protective coverings, coatings, and finishes to all types of mechanical		

systems).....\$ 29.91 21.15

BOIL0001-004 05/01/2017

BOONE, DE KALB, & WINNEBAGO COUNTIES

Rates Fringes

BOILERMAKER.....\$ 46.18 29.58

BOIL0060-001 01/01/2017

BUREAU, CARROLL, FULTON, HANCOCK, HENDERSON, HENRY, JO DAVIESS, KNOX, LA SALLE, LEE, LIVINGSTON, LOGAN, MCDONOUGH, MCLEAN, MARSHALL, MASON, MERCER, OGLE, PUTNAM, ROCK ISLAND, SCHUYLER, STARK, STEPHENSON, WARREN, WHITESIDE, and WOODFORD COUNTIES

Rates Fringes

BOILERMAKER.....\$ 39.50 20.74

BOIL0363-003 01/01/2017

ADAMS, BOND, BROWN, CALHOUN, CASS, CLINTON, GREENE, JERSEY, MACOUPIN, MENARD, MONROE, MONTGOMERY, MORGAN, PIKE, RANDOLPH, and WASHINGTON COUNTIES

Rates Fringes

BOILERMAKER.....\$ 36.50 29.89

BRIL0006-001 06/01/2019

BUREAU, HENRY, LASALLE, LIVINGSTON, PUTNAM, and STARK COUNTIES

Rates Fringes

BRICKLAYER.....\$ 40.20 23.59

BRIL0006-002 06/01/2018

BUREAU, HENRY, LA SALLE, LIVINGSTON, PUTNAM, and STARK COUNTIES

Rates Fringes

TILE FINISHER.....\$ 35.25 18.00

TILE LAYER.....\$ 38.07 20.21

BRIL0006-004 06/01/2019

MERCER and ROCK ISLAND COUNTIES

Rates Fringes

Bricklayer, Caulker, Cleaner, Pointer & Stonemason.....\$ 29.51 20.35

BRIL0006-005 06/01/2019

FULTON, HENDERSON, KNOX, MARSHALL, WARREN, and WOODFORD COUNTIES

Rates Fringes

BRICKLAYER.....	\$ 35.01	23.14
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BRIL0006-008 06/01/2016

MCLEAN COUNTY

	Rates	Fringes
--	-------	---------

Bricklayer, Caulker, Cleaner, Pointer & Stonemason.....	\$ 30.59	23.19
--	----------	-------

BRIL0006-009 06/01/2017

FULTON, HENDERSON, KNOX, MARSHALL, MCLEAN, WARREN, and WOODFORD
COUNTIES

	Rates	Fringes
--	-------	---------

Base Machine Men.....	\$ 31.13	21.09
Marble & Tile Setter and Terrazzo Worker.....	\$ 32.87	21.09

BRIL0006-017 06/01/2017

CARROLL, JO DAVIESS, LEE, OGLE, STEPHENSON, WHITESIDE, and
WINNEBAGO COUNTIES

	Rates	Fringes
--	-------	---------

Bricklayer, Caulker, Cleaner, Pointer & Stonemason.....	\$ 40.00	24.72
--	----------	-------

BRIL0006-018 06/01/2019

BOONE COUNTY

	Rates	Fringes
--	-------	---------

Bricklayer, Caulker, Cleaner, Pointer & Stonemason.....	\$ 43.80	27.23
--	----------	-------

BRIL0006-020 06/01/2016

BUREAU, DE WITT, HENRY, LA SALLE, LIVINGSTON, MERCER, PUTNAM,
ROCK ISLAND AND STARK COUNTIES

	Rates	Fringes
--	-------	---------

Base Machine Men.....	\$ 33.90	15.99
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BRIL0006-023 06/01/2019

BOONE, CARROLL, JO DAVIESS, LEE, OGLE, STEPHENSON, WHITESIDE &
WINNEBAGO COUNTIES

	Rates	Fringes
--	-------	---------

Marble & Tile Setter and Terrazzo Worker.....	\$ 38.52	21.86
Marble, Tile & Terrazzo Finisher.....	\$ 35.69	19.65

BRIL0006-026 06/01/2019

MERCER & ROCK ISLAND COUNTIES

	Rates	Fringes
Marble & Tile Setter and Terrazzo Worker.....	\$ 25.78	19.40

BRIL0008-002 05/01/2019

RANDOLPH COUNTY

	Rates	Fringes
Bricklayer, Caulker, Cleaner, Pointer & Stonemason.....	\$ 30.79	21.69

BRIL0008-007 08/01/2017

BOND, CALHOUN, CLINTON, JERSEY, MACOUPIN (STAUNTON & MT.
OLIVE), MONROE, MONTGOMERY, AND WASHINGTON COUNTIES

	Rates	Fringes
BRICKLAYER Bricklayer, Marble, Terrazzo Worker, and Tile Layer.....	\$ 33.13	22.05

BRIL0008-008 05/01/2019

ADAMS, BROWN, CASS, GREENE, HANCOCK, MACOUPIN (Except Staunton
& Mt. Olive), MORGAN, MCDONOUGH, PIKE, SCHUYLER, AND SCOTT
COUNTIES

	Rates	Fringes
BRICKLAYER.....	\$ 30.79	21.69

BRIL0008-009 05/01/2019

MORGAN AND SCOTT COUNTIES

	Rates	Fringes
Cement Mason/Plasterer.....	\$ 30.79	21.69

BRIL0008-010 05/01/2018

LOGAN, MASON, and MENARD COUNTIES

	Rates	Fringes
Bricklayer, Caulker, Cleaner, Pointer & Stonemason.....	\$ 31.72	23.36

BRIL0008-027 05/01/2017

ADAMS, BROWN, CASS, GREENE, HANCOCK, MACOUPIN, MORGAN,
MCDONOUGH, PIKE, SCHUYLER, AND SCOTT COUNTIES

Form HUD – 5370-Section I

General Contract Conditions for Small Construction/Development Contracts

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB Approval No. 2577-0157 (exp. 3/31/2020)

Applicability. The following contract clauses are applicable and must be inserted into small construction/development contracts greater than \$2,000 but not more than \$150,000.

1. Definitions

Terms used in this form are the same as defined in form HUD-5370

2. Prohibition Against Liens

The Contractor is prohibited from placing a lien on the PHA's property. This prohibition shall apply to all subcontractors at any tier and all materials suppliers. The only liens on the PHA's property shall be the Declaration of Trust or other liens approved by HUD.

3. Disputes

- (a) Except for disputes arising under the **Labor Standards** clauses, all disputes arising under or relating to this contract, including any claims for damages for the alleged breach thereof which are not disposed of by agreement, shall be resolved under this clause.
- (b) All claims by the Contractor shall be made in writing and submitted to the Contracting Officer for a written decision. A claim by the PHA against the Contractor shall be subject to a written decision by the Contracting Officer.
- (c) The Contracting Officer shall, within 30 days after receipt of the request, decide the claim or notify the Contractor of the date by which the decision will be made.
- (d) The Contracting Officer's decision shall be final unless the Contractor (1) appeals in writing to a higher level in the PHA in accordance with the PHA's policy and procedures, (2) refers the appeal to an independent mediator or arbitrator, or (3) files suit in a court of competent jurisdiction. Such appeal must be made within 30 days after receipt of the Contracting Officer's decision.
- (e) The Contractor shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under or relating to the contract, and comply with any decision of the Contracting Officer.

4. Default

- (a) If the Contractor refuses or fails to prosecute the work, or any separable part thereof, with the diligence that will insure its completion within the time specified in this contract, or any extension thereof, or fails to complete said work within this time, the Contracting Officer may, by written notice to the Contractor, terminate the right to proceed with the work (or separable part of the work) that has been delayed. In the event, the PHA may take over the work and complete it by contract or otherwise, and may take possession of and use any materials, equipment, and plant on the work site necessary for completing the work. The Contractor and its sureties shall be liable for any damage to the PHA resulting from the Contractor's refusal or failure to complete the work within the specified time, whether or not the Contractor's right to proceed with the work is terminated. This liability includes any increased costs incurred by the PHA in completing the work.

- (b) The Contractor's right to proceed shall not be terminated or the Contractor charged with damages under this clause if –
 - (1) The delay in completing the work arises from unforeseeable causes beyond the control and without the fault or negligence of the Contractor; and
 - (2) The Contractor, within 10 days from the beginning of such delay notifies the Contracting Officer in writing of the causes of delay. The Contracting Officer shall ascertain the facts and the extent of the delay. If, in the judgment of the Contracting Officer, the findings of Fact warrant such action, time for completing the work shall be extended by written modification to the contract. The findings of the Contracting Officer shall be reduced to a written decision which shall be subject to the provisions of the **Disputes** clause of this contract.
- (c) If, after termination of the Contractor's right to proceed, it is determined that the Contractor was not in default, or that the delay was excusable, the rights and obligation of the parties will be the same as if the termination had been for convenience of the PHA.

5. Termination for Convenience

- (a) The Contracting Officer may terminate this contract in whole, or in part, whenever the Contracting Officer determines that such termination is in the best interest of the PHA. Any such termination shall be effected by delivery to the Contractor of a Notice of Termination specifying the extent to which the performance of the work under the contract is terminated, and the date upon which such termination becomes effective.
- (b) If the performance of the work is terminated, either in whole or in part, the PHA shall be liable to the Contractor for reasonable and proper costs resulting from such termination upon the receipt by the PHA of a properly presented claim setting out in detail: (1) the total cost of the work performed to date of termination less the total amount of contract payments made to the Contractor; (2) the cost (including reasonable profit) of settling and paying claims under subcontracts and material orders for work performed and materials and supplies delivered to the site, payment for which has not been made by the PHA to the Contractor or by the Contractor to the subcontractor or supplier; (3) the cost of preserving and protecting the work already performed until the PHA or assignee takes possession thereof or assumes responsibility therefore; (4) the actual or estimated cost of legal and accounting services reasonably necessary to prepare and present the termination claim to the PHA; and (5) an amount constituting a reasonable profit on the value of the work performed by the Contractor.
- (c) The Contracting Officer will act on the Contractor's claim within days (60 days unless otherwise indicated) of receipt of the Contractor's claim.
- (d) Any disputes with regard to this clause are expressly made subject to the provisions of the Disputes clause of this contract.

6. Insurance

- (a) Before commencing work, the Contractor and each subcontractor shall furnish the PHA with certificates of insurance showing the following insurance is in force and will insure all operations under the Contract:

(1) Workers' Compensation, in accordance with state or Territorial Workers' Compensation laws.

(2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$ _____ [Contracting Officer insert amount] per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment, hoists, and vehicles on the site(s) not covered by Automobile Liability under (3) below. If the Contractor has a "claims-made" policy, then the following additional requirements apply: the policy must provide a "retroactive date" which must be on or before the execution date of the Contract; and the extended reporting period may not be less than five years following the completion date of the Contract.

(3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$ _____ [Contracting Officer insert amount] per occurrence.

(b) Before commencing work, the Contractor shall furnish the PHA with a certificate of insurance evidencing that Builder's Risk (fire and extended coverage) Insurance on all work in place and/or materials stored at the building site(s), including foundations and building equipment, is in force. The Builder's Risk Insurance shall be for the benefit of the Contractor and the PHA as their interests may appear and each shall be named in the policy or policies as an insured. The Contractor in installing equipment supplied by the PHA shall carry insurance on such equipment from the time the Contractor takes possession thereof until the Contract work is accepted by the PHA. The Builder's Risk Insurance need not be carried on excavations, piers, footings, or foundations until such time as work on the superstructure is started. It need not be carried on landscape work. Policies shall furnish coverage at all times for the full cash value of all completed construction, as well as materials in place and/or stored at the site(s), whether or not partial payment has been made by the PHA. The Contractor may terminate this insurance on buildings as of the date taken over for occupancy by the PHA. The Contractor is not required to carry Builder's Risk Insurance for modernization work which does not involve structural alterations or additions and where the PHA's existing fire and extended coverage policy can be endorsed to include such work.

(c) All insurance shall be carried with companies which are financially responsible and admitted to do business in the State in which the project is located. If any such insurance is due to expire during the construction period, the Contractor (including subcontractors, as applicable) shall not permit the coverage to lapse and shall furnish evidence of coverage to the Contracting Officer. All certificates of insurance, as evidence of coverage, shall provide that no coverage may be canceled or non-renewed by the insurance company until at least 30 days prior written notice has been given to the Contracting Officer.

7. Contract Modifications

(a) Only the Contracting Officer has authority to modify any term or condition of this contract. Any contract modification shall be authorized in writing.

(b) The Contracting Officer may modify the contract unilaterally (1) pursuant to a specific authorization stated in a contract clause (e.g., Changes); or (2) for administrative matters which

do not change the rights or responsibilities of the parties (e.g., change in the PHA address). All other contract modifications shall be in the form of supplemental agreements signed by the Contractor and the Contracting Officer.

(c) When a proposed modification requires the approval of HUD prior to its issuance (e.g., a change order that exceeds the PHA's approved threshold), such modification shall not be effective until the required approval is received by the PHA.

8. Changes

(a) The Contracting Officer may, at any time, without notice to the sureties, by written order designated or indicated to be a change order, make changes in the work within the general scope of the contract including changes:

(1) In the specifications (including drawings and designs);

(2) In the method or manner of performance of the work;

(3) PHA-furnished facilities, equipment, materials, services, or site; or,

(4) Directing the acceleration in the performance of the work.

(b) Any other written order or oral order (which, as used in this paragraph (b), includes direction, instruction, interpretation, or determination) from the Contracting Officer that causes a change shall be treated as a change order under this clause; provided, that the Contractor gives the Contracting Officer written notice stating (1) the date, circumstances and source of the order and (2) that the Contractor regards the order as a change order.

(c) Except as provided in this clause, no order, statement or conduct of the Contracting Officer shall be treated as a change under this clause or entitle the Contractor to an equitable adjustment.

(d) If any change under this clause causes an increase or decrease in the Contractor's cost of, or the time required for the performance of any part of the work under this contract, whether or not changed by any such order, the Contracting Officer shall make an equitable adjustment and modify the contract in writing. However, except for an adjustment based on defective specifications, no proposal for any change under paragraph (b) above shall be allowed for any costs incurred more than 20 days (5 days for oral orders) before the Contractor gives written notice as required. In the case of defective specifications for which the PHA is responsible, the equitable adjustment shall include any increased cost reasonably incurred by the Contractor in attempting to comply with the defective specifications.

(e) The Contractor must assert its right to an adjustment under this clause within 30 days after (1) receipt of a written change order under paragraph (a) of this clause, or (2) the furnishing of a written notice under paragraph (b) of this clause, by submitting a written statement describing the general nature and the amount of the proposal. If the facts justify it, the Contracting Officer may extend the period for submission. The proposal may be included in the notice required under paragraph (b) above. No proposal by the Contractor for an equitable adjustment shall be allowed if asserted after final payment under this contract.

(f) The Contractor's written proposal for equitable adjustment shall be submitted in the form of a lump sum proposal supported with an itemized breakdown of all increases and decreases in the contract in at least the following details:

(1) Direct Costs. Materials (list individual items, the quantity and unit cost of each, and the aggregate cost); Transportation and delivery costs associated with materials; Labor

breakdowns by hours or unit costs (identified with specific work to be performed); Construction equipment exclusively necessary for the change; Costs of preparation and/or revision to shop drawings resulting from the change; Worker's Compensation and Public Liability Insurance; Employment taxes under FICA and FUTA; and, Bond Costs - when size of change warrants revision.

- (2) Indirect Costs. Indirect costs may include overhead, general and administrative expenses, and fringe benefits not normally treated as direct costs.
- (3) Profit. The amount of profit shall be negotiated and may vary according to the nature, extent, and complexity of the work required by the change.

The allowability of the direct and indirect costs shall be determined in accordance with the Contract Cost Principles and Procedures for Commercial Firms in Part 31 of the Federal Acquisition Regulation (48 CFR 1-31), as implemented by HUD Handbook 2210.18, in effect on the date of this contract. The Contractor shall not be allowed a profit on the profit received by any subcontractor. Equitable adjustments for deleted work shall include a credit for profit and may include a credit for indirect costs. On proposals covering both increases and decreases in the amount of the contract, the application of indirect costs and profit shall be on the net-change in direct costs for the Contractor or subcontractor performing the work.

- (g) The Contractor shall include in the proposal its request for time extension (if any), and shall include sufficient information and dates to demonstrate whether and to what extent the change will delay the completion of the contract in its entirety.
- (h) The Contracting Officer shall act on proposals within 30 days after their receipt, or notify the Contractor of the date when such action will be taken.
- (i) Failure to reach an agreement on any proposal shall be a dispute under the clause entitled Disputes herein. Nothing in this clause, however, shall excuse the Contractor from proceeding with the contract as changed.
- (j) Except in an emergency endangering life or property, no change shall be made by the Contractor without a prior order from the Contracting Officer.

9. Examination and Retention of Contractor's Records

The HA, HUD, or Comptroller General of the United States, or any of their duly authorized representatives shall, until three years after final payment under this contract, have access to and the right to examine any of the Contractor's directly pertinent books, documents, papers, or other records involving transactions related to this contract for the purpose of making audit, examination, excerpts, and transcriptions.

10. Rights in Data and Patent Rights (Ownership and Proprietary Interest)

The HA shall have exclusive ownership of, all proprietary interest in, and the right to full and exclusive possession of all information, materials, and documents discovered or produced by Contractor pursuant to the terms of this Contract, including but not limited to reports, memoranda or letters concerning the research and reporting tasks of this Contract.

11. Energy Efficiency

The Contractor shall comply with all mandatory standards and policies relating to energy efficiency which are contained in the energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163) for the State in which the work under this contract is performed.

12. Procurement of Recovered Materials

- (a) In accordance with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, the Contractor shall procure items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition. The Contractor shall procure items designated in the EPA guidelines that contain the highest percentage of recovered materials practicable unless the Contractor determines that such items: (1) are not reasonably available in a reasonable period of time; (2) fail to meet reasonable performance standards, which shall be determined on the basis of the guidelines of the National Institute of Standards and Technology, if applicable to the item; or (3) are only available at an unreasonable price.
- (b) Paragraph (a) of this clause shall apply to items purchased under this contract where: (1) the Contractor purchases in excess of \$10,000 of the item under this contract; or (2) during the preceding Federal fiscal year, the Contractor: (i) purchased any amount of the items for use under a contract that was funded with Federal appropriations and was with a Federal agency or a State agency or agency of a political subdivision of a State; and (ii) purchased a total of in excess of \$10,000 of the item both under and outside that contract.

13. Training and Employment Opportunities for Residents in the Project Area (Section 3, HUD Act of 1968; 24 CFR 135)

- (a) The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- (b) The parties to this contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.
- (c) The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the

-
- qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- (d) The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.
 - (e) The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR Part 135.
 - (f) Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

14. Labor Standards - Davis-Bacon and Related Acts

(a) Minimum Wages.

(1) All laborers and mechanics employed under this contract in the construction or development of the project(s) involved will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the Contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5(a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the regular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits in the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein; provided, that the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under 29 CFR 5.5(a)(1)(ii) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the Contractor and its subcontractors at the site of the work in

a prominent and accessible place where it can be easily seen by the workers.

- (2) (i) Any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefor only when all the following criteria have been met:

- (a) The work to be performed by the classification requested is not performed by a classification in the wage determination; and
- (b) The classification is utilized in the area by the construction industry; and
- (c) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

- (ii) If the Contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division, Employee Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary.

- (iii) In the event the Contractor, the laborers or mechanics to be employed in the classification or their representatives, and HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator of the Wage and Hour Division for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary.

- (iv) The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (a)(2)(ii) or (iii) of this clause shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(3) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the Contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(4) If the Contractor does not make payments to a trustee or other third person, the Contractor may consider as part

of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program; *provided*, that the Secretary of Labor has found, upon the written request of the Contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the Contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

(b) **Withholding of Funds.** HUD or its designee shall, upon its own action or upon written request of an authorized representative of the Department of Labor, withhold or cause to be withheld from the Contractor under this contract or any other Federal contract with the same prime Contractor, or any other Federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime Contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the Contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working in the construction or development of the project, all or part of the wages required by the contract, HUD or its designee may, after written notice to the Contractor, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the Contractor, disburse such amounts withheld for and on account of the Contractor or subcontractor to the respective employees to whom they are due.

(c) **Payrolls and Basic Records.**

(1) Payrolls and basic records relating thereto shall be maintained by the Contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working in the construction or development of the project. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made, and actual wages paid. Whenever the Secretary of Labor has found, under 29 CFR 5.5(a)(1)(iv), that the wages of any laborer or mechanic include the amount of costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the Contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of

the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

- (2) (i) The Contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the Contracting Officer for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under subparagraph (c)(1) of this clause. This information may be submitted in any form desired. Optional Form WH-347 (Federal Stock Number 029-005-00014-1) is available for this purpose and may be purchased from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. The prime Contractor is responsible for the submission of copies of payrolls by all subcontractors. (Approved by the Office of Management and Budget under OMB Control Number 1214-0149.)
- (ii) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:
- (A) That the payroll for the payroll period contains the information required to be maintained under paragraph (c)(1) of this clause and that such information is correct and complete;
- (B) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR Part 3; and
- (C) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.
- (iii) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirements for submission of the "Statement of Compliance" required by subparagraph (c)(2)(ii) of this clause.
- (iv) The falsification of any of the above certifications may subject the Contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 3729 of Title 31 of the United States Code.
- (3) The Contractor or subcontractor shall make the records required under subparagraph (c)(1) available for inspection, copying, or transcription by authorized representatives of HUD or its designee, the Contracting Officer, or the Department of Labor and shall permit such representatives to interview employees during working hours on the job. If the Contractor or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the Contractor, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

- (d) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services (OATELS), or with a State Apprenticeship Agency recognized by OATELS, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by OATELS or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice.
- The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the Contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated in this paragraph, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the Contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator of the Wage and Hour Division determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event OATELS, or a State Apprenticeship Agency recognized by OATELS, withdraws approval of an apprenticeship program, the Contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

- (e) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate

specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed in the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate in the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate in the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate in the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the Contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

- (f) Equal Employment Opportunity. The utilization of apprentices, trainees, and journeymen under this clause shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.
- (g) Compliance with Copeland Act Requirements. The Contractor shall comply with the requirements of 29 CFR Part 3, which are hereby incorporated by reference in this contract.
- (h) Contract Termination; Debarment. A breach of the labor standards clauses in this contract may be grounds for termination of the contract and for debarment as a Contractor and a subcontractor as provided in 29 CFR 5.12.
- (i) Compliance with Davis-Bacon and related Act Requirements. All rulings and interpretations of the Davis-Bacon and related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract.
- (j) Disputes Concerning Labor Standards. Disputes arising out of the labor standards provisions of this clause shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the Contractor (or any of its subcontractors) and the PHA, HUD, the U.S. Department of Labor, or the employees or their representatives.
- (k) Certification of Eligibility.
- (1) By entering into this contract, the Contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the Contractor's firm is a person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
 - (2) No part of this contract shall be subcontracted to any person or firm ineligible for award of a United States Government

contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(3) The penalty for making false statements is prescribed in the U. S. Criminal Code, 18 U.S.C. 1001.

(l) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts all the provisions contained in this clause, and such other clauses as HUD or its designee may by appropriate instructions require, and also a clause requiring the subcontractors to include these provisions in any lower tier subcontracts. The prime Contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all these provisions.

(m) Non-Federal Prevailing Wage Rates. Any prevailing wage rate (including basic hourly rate and any fringe benefits), determined under State law to be prevailing, with respect to any employee in any trade or position employed under the contract, is inapplicable to the contract and shall not be enforced against the Contractor or any subcontractor, with respect to employees engaged under the contract whenever such non-Federal prevailing wage rate exceeds:

- (i) the applicable wage rate determined by the Secretary of Labor pursuant to the Davis-Bacon Act (40 U.S.C. 3141 et seq.) to be prevailing in the locality with respect to such trade;
- (ii) an applicable apprentice wage rate based thereon specified in an apprenticeship program registered with the U.S. Department of Labor (DOL) or a DOL-recognized State Apprenticeship Agency; or
- (iii) an applicable trainee wage rate based thereon specified in a DOL-certified trainee program.

**CERTIFICATION FOR BUSINESS CONCERNS SEEKING SECTION 3 BUSINESS PREFERENCE
IN CONTRACTING AND DEMONSTRATION OF CAPABILITY**

NAME OF BUSINESS: _____

ADDRESS OF BUSINESS: _____

TYPE OF BUSINESS: Corporation Partnership Sole Proprietorship Joint Venture

Attached is the following documentation as evidence of status:

For business claiming status as a Section 3 resident-owned Enterprise:

Copy of resident lease Other evidence Copy of evidence of participation in a public assistance program

For the business entity as applicable:

- | | |
|--|---|
| <input type="checkbox"/> Copy of Articles of Incorporation | <input type="checkbox"/> Certificate of Good Standing |
| <input type="checkbox"/> Assumed Business Name Certificate | <input type="checkbox"/> Partnership Agreement |
| <input type="checkbox"/> List of owners/stockholder and % of each | <input type="checkbox"/> Corporation Annual Report |
| <input type="checkbox"/> Latest Board minutes appointing officers | <input type="checkbox"/> Additional documentation |
| <input type="checkbox"/> Organization chart with names and titles and brief functional statement | |

For business claiming Section 3 status by subcontracting 25% of the dollar awarded to qualified Section 3 business:

List of subcontracted Section 3 business and subcontract amount

For business claiming Section 3 status, claiming at least 30% of their workforce are currently Section 3 residents or were Section 3 eligible residents within 3 years of date of first employment with the business:

- | | |
|--|---|
| <input type="checkbox"/> List of all current full time employees | <input type="checkbox"/> List of all employees claiming Section 3 status |
| <input type="checkbox"/> PHA Residential lease (less than 3 years from date of employment) | <input type="checkbox"/> Other evidence of Section 3 status (less than 3 years from date of employment) |

Evidence of ability to perform successfully under the terms and conditions of the proposed contract:

- | | |
|---|--|
| <input type="checkbox"/> Current financial statement | <input type="checkbox"/> List of owned equipment |
| <input type="checkbox"/> Statement of ability to comply | <input type="checkbox"/> List of all contracts for the past 2 years with public policy |

Corporate Seal

Authorizing Name and Signature

Notary

My term expires: _____

Title

Signature

Date

Printed Name

HOUSING AUTHORITY OF THE _____ (_____)

SUGGESTED AFFIRMATIVE ACTION PLAN FOR UTILIZATION OF PROJECT AREA BUSINESSES

Number Of All Contracts Proposed: _____

Name Of Company: _____

Dollar Value Of All Contracts Proposed: _____

Project: _____

To The Greatest Extent Feasible, Contracts Will Be Awarded Through Negotiation Or Proposal To Qualified Project Area Businesses.

Goal Of These Contracts For Project Area Businesses:

PROPOSED TYPE OF CONTRACT	APPROX. COST	PROPOSED TYPE OF CONTRACT	APPROX. COST

Outline The Program To Achieve These Goals For Economically And Socially Disadvantaged:

NOTE: To Complete The Affirmative Action Plan, Follow Steps Outlines In Attached Exhibit.

(INSERT THIS DOCUMENT IN PROPOSAL DOCUMENTS AND WITH PROPOSAL) DATE: _____

Signature _____ Date _____ Printed Name _____

**SUGGESTED AFFIRMATIVE ACTION PLAN FOR UTILIZATION OF PROJECT AREA BUSINESSES
(con'd)**

SUGGESTED SECTION 3 PRELIMINARY WORKFORCE STATEMENT UTILIZATION OF LOWER INCOME PROJECT AREA RESIDENTS AS REGULAR, PERMANENT EMPLOYEES, TRAINEES, APPRENTICES.

COMPANY NAME: _____

ADDRESS: _____

PROJECT: _____

	PRESENT PERMANENT EMPLOYEES (At Time of Contract Signing)	SECTION 3 WORKFORCE PROJECTION (Residents)	TOTAL PROJECTED WORKFORCE INCREASE
TRAINEES			
APPRENTICES			
JOURNEYPERSONS			
LABORERS			
SUPERVISORY			
SUPERINTENDENT			
PROFESSIONAL			
CLERICAL			

NOTE: RESIDENTS ARE THOSE LOWER INCOME PROJECT AREA RESIDENTS WHO HAVE BEEN QUALIFIED AS ELIGIBLE.

Signature Date Printed Name

SECTION 3 BUSINESS PREFERENCE CLAUSE

This contract is subject to the following conditions under Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3).

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor or organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.
- E. The contractor will certify that any vacant employment positions, including training positions that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR Part 135.
- F. Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
- G. With respect to work performed in connection with Section 3 covered Indian housing assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprise. Parties to this contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7(b).

PREFERENCE FOR SECTION 3 BUSINESS CONCERNS IN CONTRACTING OPPORTUNITIES

The HA has established the following priority for preference when providing contracting opportunities to Section 3 Businesses:

Priority I**Category 1a Business**

Business concerns that are 51 percent or more owned by residents of the housing development or developments for which the Section 3-covered assistance is expended.

Priority II**Category 1b Business**

Business concerns whose workforce includes 30 percent of residents of the housing development for which the Section 3-covered assistance is expended, or within three (3) years of the date of first employment with the business concern, were residents of the Section 3-covered housing development.

Priority III**Category 2a Business**

Business concerns that are 51 percent or more owned by residents of any other housing development or developments.

Priority IV**Category 2b Business**

Business concerns whose workforce includes 30 percent of residents of any other public housing development or developments, or within three (3) years of the date of first employment with the business concern, were "Section 3" residents of any other public housing development.

Priority V**Category 3 Business**

Business concerns participating in HUD Youth-build programs being carried out in the metropolitan area in which the Section 3-covered assistance is expended.

Priority VI**Category 4a Business**

Business concerns that are 51 percent or more owned by Section 3 residents in the metropolitan area, or whose permanent, full-time workforce includes no less than 30 percent of Section 3 residents in the metropolitan area, or within three (3) years of the date of employment with the business concern, were Section 3 residents in the metropolitan area.

Priority VII**Category 4b Business**

Business concerns that subcontract in excess of 25 percent of the total amount of subcontracts to Section 3 business concerns.

Eligibility for Preference

A business concern seeking to qualify for a Section 3 contracting preference shall certify or submit evidence that the business concern is a Section business concern.

HUD directs within 24 CFR 135 that the HA may make award to qualified Section 3 business concern with the highest priority ranking and with the lowest responsive proposal if that proposal is:

- (a) within the maximum total contract price established by the HA; or
- (b) not more than “X” higher than the total proposal price of the lowest responsive proposal from any responsible proposer. “X” is determined as follows:

“X” = LESSOR OF:	
When the lowest responsive proposal is less than \$100,000	10% of that proposal, or \$9,000.00
When the lowest responsive proposal is at least:	
\$100,000.00, but less than \$200,000.00	9% of that proposal, or \$16,000.00
\$200,000.00, but less than \$300,000.00	8% of that proposal, or \$21,000.00
\$300,000.00, but less than \$400,000.00	7% of that proposal, or \$24,000.00
\$400,000.00, but less than \$500,000.00	6% of that proposal, or \$25,000.00
\$500,000.00, but less than \$1,000,000.00	5% of that proposal, or \$40,000.00
\$1,000,000.00, but less than \$2,000,000.00	4% of that proposal, or \$60,000.00
\$2,000,000.00, but less than \$4,000,000.00	3% of that proposal, or \$80,000.00
\$4,000,000.00, but less than \$7,000,000.00	2% of that proposal, or \$105,000.00
\$7,000,000.00, or more	1.5% of the lowest responsive and responsible proposal with no dollar limit



ENTRY DOORS

BROCHURE



686PEM, (2) SL690PEM
Premium Architectural Collection
Shown in Knotty Alder Grain
Golden Oak Stain



FIRE RATING

90 MIN

FIRE-RATED DOORS

Pet Doors

Patio & Double Doors

Fire-Rated Doors

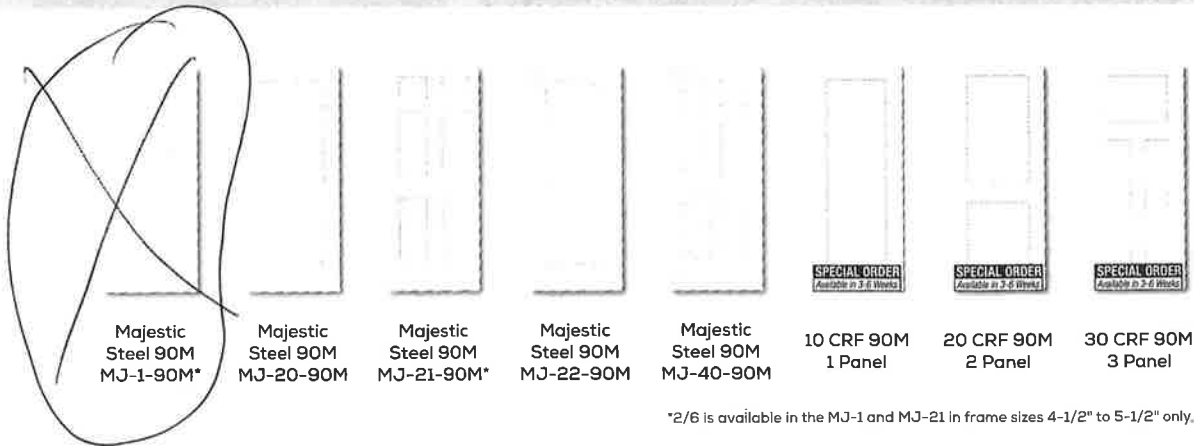
Severe Weather Fiberglass Doors

Architectural Collection

Simulated Divided Lites Collection

Spotlights™ Collection

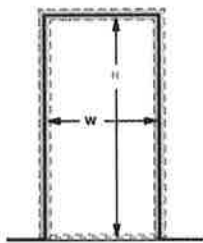
TIMELY AK-SERIES ADJUSTABLE STEEL FRAME PREHUNG UNITS



Unit Dimensions

Frame Size	Width	Standard Height	ADA Height
2/6 x 6/8	30"	80-7/8"	80"
2/8 x 6/8	32"	80-7/8"	80"
2/10 x 6/8	34"	80-7/8"	80"
3/0 x 6/8	36"	80-7/8"	80"

Rough Opening



For AK Adjustable Kerfed frames, the rough opening must be 13/16" higher than the total inside frame height. Since this frame is often pre-hung with a sill and bottom sweep, the height may vary.



FRAME-UP ADJUSTABLE KERFED AK-SERIES

Our AK-Series Frame is designed specifically for the Residential Market (and light Commercial applications) where weatherstripping, thresholds, and pre-hanging are common requirements. With MMI's fire rated door pre-hung in a Timely AK-Series frame, this entire unit can be installed at one time. AK-Series frames are also the solution for house to garage openings where fire ratings and security are essential.

Accommodates doors 1-3/4" thick, weighing up to 250lbs and accepts TA-8 metal or wood casings for finishing.

UNITS INCLUDE:

- 20 Gauge galvanized primed steel
- Adjustable Throat: 4-1/2" to 5-1/2", 5-1/2" to 6-1/2", 6-1/2" to 7-1/2", 8-1/2" to 9-1/2", 9-1/2" to 10-1/2"
- Lock strike preparation: 2-1/4" full lip strike, 2-1/2" T-Strike, 2-3/4" deadbolt, 4-7/8" ASA

- Prepped for 2 sets of steel casing TA-8 or a wood casing
- Primed in white
- Hinge Prep: Accepts three (3) 4" 5/8" radius hinges

PREHUNG OPTIONS:

PREP OPTIONS:

- 2-1/8" Deadbolt Prep
- 1/2" Peep Prep
- 1/2" Satin Nickel Peep Prep & Install

SILL OPTIONS:

- Low Profile Sill (ADA Compliant)

HINGE OPTIONS:

- (2) US-3/4 Brass Spring Hinges
- (2) US-15 Satin Nickel Spring Hinges
- (2) US-15A Antique Nickel Spring Hinges
- (2) US-26D Brushed Chrome Spring Hinges

CASING OPTIONS:

- Steel Snap On Casing Per Door Side

Project Wage Rate Sheet	U.S. Department of Housing and Urban Development Office of Davis-Bacon and Labor Standards	
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PROJECT NAME: Lewis Court 14 Steel Exterior Shed Door Replacement	WAGE DECISION NUMBER/MODIFICATION NUMBER: IL20210001 MOD 3 01/22/2021
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PROJECT NUMBER: 89-4	PROJECT COUNTY: DeKalb County
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WORK CLASSIFICATION	BASIC HOURLY RATE (BHR)	FRINGE BENEFITS	TOTAL HOURLY WAGE RATE	LABORERS FRINGE BENEFITS:		\$ TOTAL WAGE
				GROUP #	BHR	
Bricklayers			\$			\$
Carpenters	\$35.44	\$23.92	\$59.36			\$
Cement Masons			\$			\$
Drywall Hangers			\$			\$
Electricians			\$			\$
Iron Workers			\$			\$
Painters			\$	OPERATORS FRINGE BENEFITS:		\$
Plumbers			\$	GROUP #	BHR	TOTAL WAGE
Roofers			\$			\$
Sheet Metal Workers			\$			\$
Soft Floor Layers			\$			\$
Tapers			\$			\$
Tile Setters			\$	TRUCK DRIVERS FRINGE BENEFITS:		\$
OTHER CLASSIFICATIONS				GROUP #	BHR	TOTAL WAGE
			\$			\$
			\$			\$
			\$			\$

ADDITIONAL CLASSIFICATIONS (HUD Form 4230-A)

WORK CLASSIFICATION	BASIC HOURLY RATE	FRINGE BENEFITS	TOTAL HOURLY WAGE RATE	DATE OF HUD SUBMISSION TO DOL	DATE OF DOL APPROVAL
			\$		
			\$		
			\$		
			\$		

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

Rev. Dec. 2008
OMB No.: 1235-0008
Expires: 02/28/2018

NAME OF CONTRACTOR OR SUBCONTRACTOR ADDRESS PROJECT OR CONTRACT NO.

PAYROLL NO. PROJECT AND LOCATION

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) EXEMPTION OR DEDUCTIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE	(5)		(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS			(9) NET WAGES PAID FOR WEEK	
				TOTAL HOURS	HOURS WORKED EACH DAY			FICA	WITH- HOLDING TAX	OTHER		TOTAL DEDUCTIONS
OT OR ST												

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Date _____

I, _____ (Name of Signatory Party) _____ (Title)
do hereby state:

(1) That I pay or supervise the payment of the persons employed by _____ on the _____ (Contractor or Subcontractor) _____ the _____ day of _____, _____; that during the payroll period commencing on the _____ day of _____, _____, _____, and ending the _____ day of _____, _____, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said _____ (Contractor or Subcontractor) _____ from the full _____ weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That: _____ (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

_____, ____ 2021

Affidavit of Completion

I, _____, of _____ certify that all work has been completed in accordance with the terms and Contract Documents (drawing and specifications, including all modifications, field orders and change orders) for _____ at the _____ by _____ and further state that to the best of my knowledge and belief, and that all claims for materials, labor and equipment, or any work performed by subcontractor's have been fully paid.

(Signature of Contractor) _____.

(Name of Title) _____.

(Name of Company) _____.

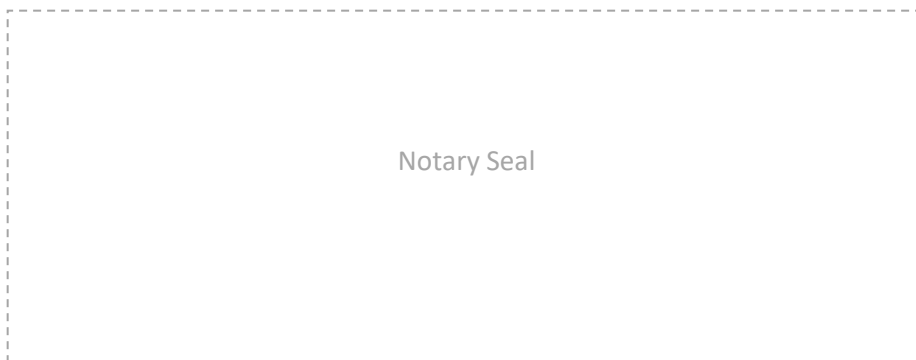
Sworn to and subscribed before me _____ this _____ day of _____ in the year 20____.

(Notary Public) _____.

(County and State) _____.

(Authority Expires) _____.

(Notary Seal)



LETTER OF RELEASE
(Submitted on Contractors Letterhead)

(Date)

Mr. Randy Bourdages
Capital Project, Contracts & Procurement Manager
Housing Authority of the County of DeKalb
310 North 6th Street
DeKalb, Illinois 60115

RE:

Dear Ms. Bourdages:

As per HUD requirements (7460.8, Rev.-1 1/93) we hereby release and certify to the following:

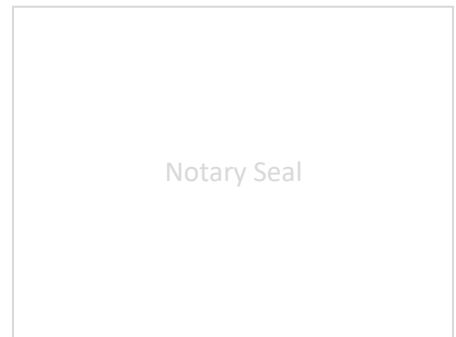
- (1) The work has been completed in accordance with the Contract Documents (drawings and specifications) including all modifications, field orders and change orders.
- (2) The total and final amount of the construction contract is \$2_____ (original contract plus all change orders).
- (3) The final payment that is due under this contract is _____ and there are no separately stated amounts of any unpaid bills or unsettled claims against the Public Housing Agency or its agents.
- (4) The Public Housing Agency is herein released of all claims except the final payment.
- (5) Wages paid to laborers and mechanics were consistent with the wage rate requirements of the Contract and there are no outstanding claims for unpaid wages.

ATTEST _____
(Signature of an Officer of the Contractor)

(Type name and title of signatory)

State of _____ County of: _____

Sworn to and subscribed before me this ____ day of _____ in the year 20__.



Notary Public

My Authority Expires on _____

REQUEST FOR PROPOSAL (RFP21-077)
Lewis Court 14 Steel Exterior Storage Doors Replacement

PROPOSAL FOR CONSTRUCTION
BID FORM

Lewis Court 14 Steel Exterior Shed Doors
Lewis Court DeKalb Illinois 60115
 Housing Authority of the County of DeKalb

Bidders:

The undersigned, having familiarized themselves with the local conditions affecting the cost of the work, and with the Specification (including Notice to Bidders, Instruction to Bidders, this proposal, Bid Guarantee, Non-Collusive Affidavit, the General Conditions, the Supplemental General Conditions, the Summary Scope of Work, the Specifications, and the Drawings) and addenda, if any thereto, as prepared by Housing Authority of the County of DeKalb 310 N 6th Street DeKalb Illinois 60115 hereby proposes to furnish all labor, tools, equipment, and services required to complete all modernization work items as listed on the drawings and outlined in the specifications for the Lewis Court Apartments DeKalb Illinois all in accordance therewith, for the sum of:

Base Bid:

**Total Base Bid for labor for 14 Steel
 Exterior Shed Doors**

\$ _____

In Submitting this bid proposal, it is understood that the right is reserved by the Housing Authority of the County of DeKalb to reject any and all bids. If written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned 90 days after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned agrees to execute and deliver a contract in the prescribed form and furnish the required assurance with ten (10) days after the contract is presented to him/her for signature.

We propose to begin work immediately upon receipt of a formal Notice to Proceed and to achieve Substantial Completion of same within the following calendar days. In the case that Alternates are accepted, and the number of calendar days shall be increased or decreased from the Base Bid completion time as follows:

Base Bid

_____ Calendar Days